

## University of Ljubljana Career Centres invite you to:



### WHEN

Thursday, 25 May 2020  
14.30 - 17.00



### WHERE

ZOOM ( on-line)



## Business Etiquette

REGISTRATION FOR  
THE WORKSHOP IS  
MANDATORY.

Register  
[here.](#)

Additional information:  
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### Want to be notified?

Register to our newsletter via the  
link on our website.



Are you entering the world of business but you need that something that will give you the extra advantage? Come to the workshop and equip yourself with the knowledge of business etiquette you will need on the path to a successful business.

You will learn about:

- the golden rules of etiquette,
- the overall impression you give when communicating,
- greetings and polite language,
- carrying out a business meeting,
- -written and verbal communication.

*The workshop will be carried out by **ALEX GREGORIČ** (Mars Venus, d.o.o.).*

[More information on the Career Centres website >](#)

*The investment is co-financed by the Republic of Slovenia and the European Union under the European Social Fund.*