

Instructions e-Classroom@FPP (https://e-ucilnica.fpp.uni-lj.si)

Instructions for Students

1. Signing in e-Classroom

Erasmus and foreign students have to ask for assistance at the e-mail address <u>e-</u> <u>ucilnica@fpp.uni-lj.si</u> *in order to prepare an invoice for the entry to the e-classroom.*

Please sign in into the E-Classroom with the e-mail address you received when arranging the **e-identity** formatted as <u>ab1234@student.uni-lj.si</u>. Use the password you created in the e-identity for the password:

- username: <u>ab1234@student.uni-lj.si</u>
- password: e-identity password (say the one you use for VIS)

After this procedure, you can easily log in using the single UNI-LJ login system.

If you have not yet edited your electronic identity, you can do so at:

• <u>https://id.uni-lj.si</u>

At this address, you also have all the additional instructions for all the software available to students. At FPP, we have additional software that you will need during your studies. You can read all about the additional software on our website at:

<u>https://www.fpp.uni-lj.si/studij/programska-oprema-in-gesla/</u>

An access to this site is also available through <u>https://www.fpp.uni-lj.si</u> under **ŠTUDIJ.**

Once you are registered, you will be shown the courses in which you are enrolled as a student. You can edit the subjects yourself using the password you have received from the teacher who has this subject. See point 2 for instructions.

2. Enrollment for the course within the e-Classroom

Registration for a course within the e-Classroom is automated using **Enrolment key** given to you by the teacher or assistant who has the subject, or ask the teacher or assistant for the password by e-mail. When you have logged into the e-classroom the subject window will appear with the Enrollment key field next to the subject. The key on the right hand side means that you can register / log in to the subject using the key.



3. Using the smartphone app

e-Classroom, in our case Moodle, has the ability to be used as smartphone apps. The free smartphone app is available on the website:

• https://moodle.com/app/

where you can download the Android or Apple version.

4. Troubleshooting with e-Classroom

For any problems with the non-functioning of the e-Classroom, please contact the e-mail address:

e-ucilnica@fpp.uni-lj.si

Please do not send your problems using this online classroom to this address. For this kind of answers, the web, various courses organized by the university and similar are available. The above e-mail address is reserved exclusively for questions related to problems with the e-classroom as a server and service.