

# FACULTY OF MARITIME STUDIES AND TRANSPORT

## ERASMUS EXCHANGE STUDENTS GUIDE

The Faculty of Maritime Studies and Transport is an education and training institution that also engages in scientific and research work predominantly in the field of maritime studies and transport. In the year 2010 it will celebrate the 50th anniversary of its activity. The academic staff in collaboration with various experts conducts numerous research projects in field of maritime and traffic science as well other ancillary fields.

The Faculty is situated in Portorož, one of the most beautiful bays on Slovenia's Adriatic coastline, about 30 km from Italy and 10 km from Croatia border.

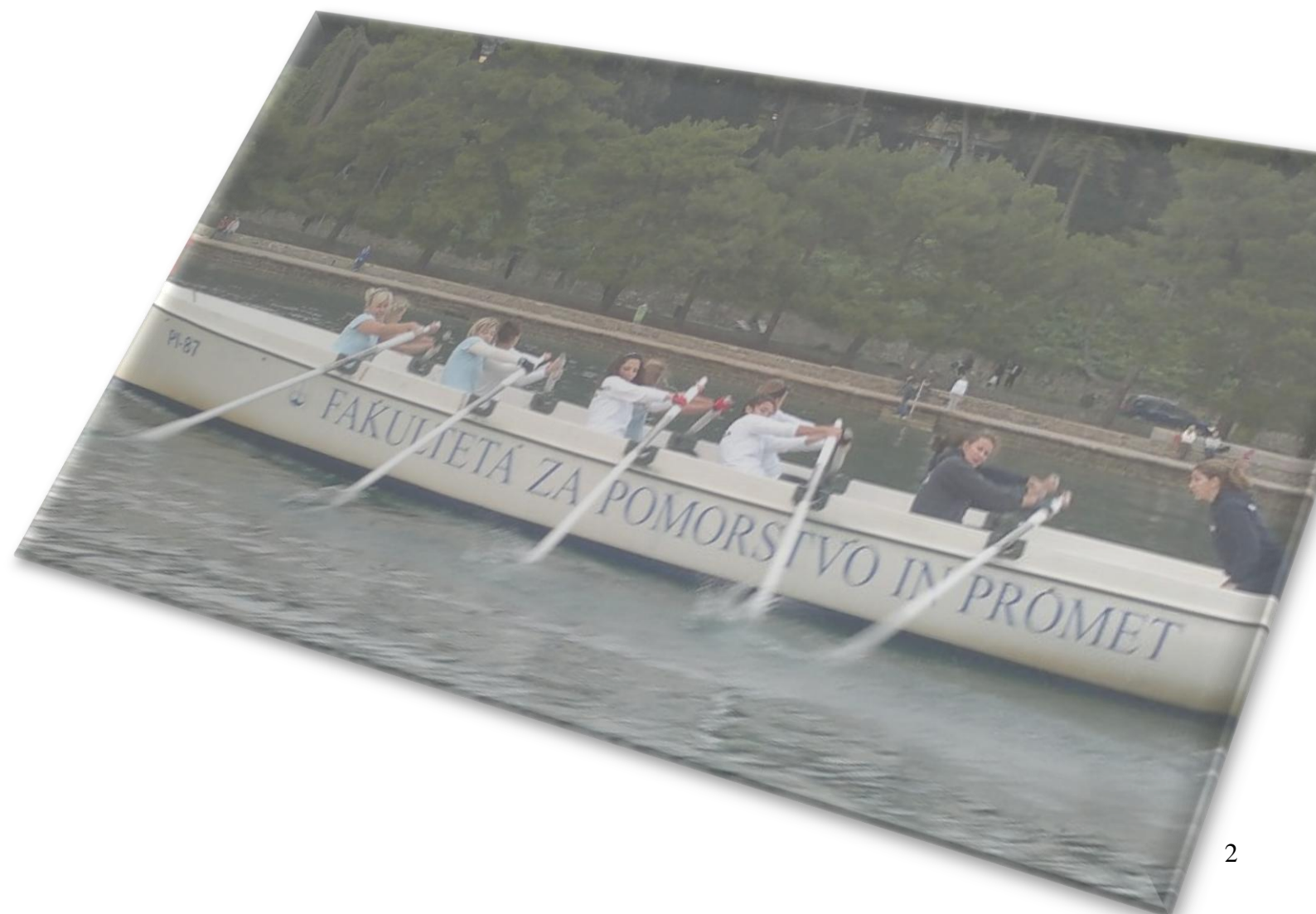




Year on year, the University of Ljubljana Faculty of maritime studies and transport has been intensifying its activities in field of international cooperation, nowadays a key feature of the study and work processes. More so, ever since Slovenia has joined the European Union and its citizens have become members of the "European family", the Faculty is aware that students should be given the possibility to equally participate in various programmes and projects allowing them to obtain knowledge, experience and acquaintances they might find useful in their future personal growth and search for a job in Slovenia and abroad. Moreover, it is an excellent opportunity to improve their knowledge of foreign languages, which is a prerequisite for most jobs.

The Faculty of Maritime studies and transport has over 30 cooperation agreements with foreign faculties, mostly from European Union (Belgium, the Netherlands, Germany, Sweden, Finland, Italy, Spain, France, Poland, the Czech Republic, Bulgaria, Latvia, etc.) and collaborate with non EU members such Croatia, Bosnia and Herzegovina, Serbia and Macedonia.

The faculty cooperate in programmes such Erasmus, Tempus and Norwegian Financial Mechanism (EEA).



## PROGRAMMES OF STUDY

Our Faculty offers first-cycle (professional and academic), second-cycle (professional master's degree) and third-cycle (doctoral) study programmes.

### First-cycle

<i>Professional study programmes</i>	<i>Academic study programme</i>
Traffic Technology and Transport Logistics Nautical Studies Marine Engineering.	Traffic Technology

### Second-cycle

<i>professional master's degree study programmes</i>
Maritime Studies Traffic

### Third-cycle

<i>doctoral study programme</i>
Maritime Studies and Traffic.



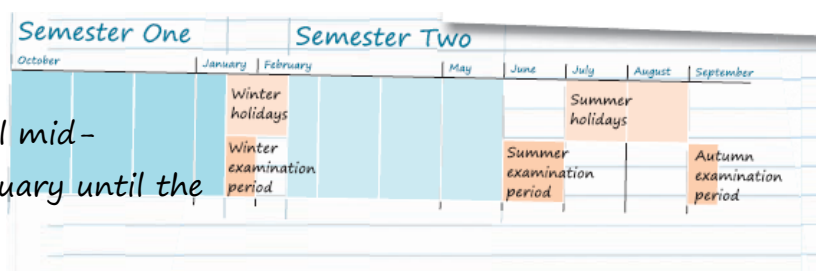


## INTRODUCTION TO THE STUDIES

### Academic year

The academic year consists of two semesters, autumn and spring.

The autumn semester lasts from October until mid-February and spring semester from mid-February until the end of June.



### International Relations Office

The International Relations Office provides support to incoming and outgoing students within the framework of the Socrates/Erasmus international student exchange programme and other frameworks. Students willing to study at the Faculty will get information on procedures and application deadlines, as well as the necessary administrative tasks regarding visas and other information related to studying and living in Slovenia. The international student enrolment and other formalities are carried out through the International Relations Office.

### Accommodation

The Faculty of Maritime Studies and Transport does not provide or guarantee accommodation. The international Relations Office will only assist students in finding accommodation. For more information: <http://www.portoroz.si/EN/>  
Students are advised to look for a private accommodation.

### Student Identification Card

Students receive a student identification card. The card provides discounts on purchasing entrance tickets to swimming pools, fitness clubs, museums, public transport etc.

### Grading System and ECTS

Students' learning achievements are graded according to the following system:

Slovene grade	ECTS grade	Definition
10	A	excellent
9	B	very good
8	C	good
7	D	satisfactory
6	E	sufficient
1-5	F, FX	fail

## **Slovene language courses**

Students in the exchange program are offered an Erasmus intensive Slovene language course (EILC) before starting the winter or summer semester. The duration of each course is four weeks, which includes 64 hours in classroom and 16 hours of cultural elements (excursion, theatre, etc.). The application deadline is May 31 for the course starting in September and October 31 for the course starting in January.

The courses are organized by the centre of Slovene as a Second or Foreign language.

## **Students' organization**

The student organization of Faculty of maritime studies and transport (ŠOFPP) arranges activities which are not part of study programs. It is an organizer and promoter which represent students' interests. The ŠOFPP is active in a variety of areas of student life:

- Social
- Cultural
- Sports
- International co-operation
- Other activities

## **Work permit**

A work permit is obligatory for foreign students wishing to seek employment or paid work. In general, employment of foreigners in Slovenia is quite restricted. However, exchange students do not need a work permit. Foreign students can take up a part-time job through the Student Service.

## **Cost of living**

We suggest that you bring approximately 400 EUR per month to cover all your basic living costs (accommodation, food, books, public transport, etc.)

# **THE ADMISSION PROCEDURE**

## **Application**

Students who would like to study at the Faculty of Maritime Studies and Transport have to submit the following completed form:

- Application Form
- Learning Agreement
- 1 passport photo

*The forms have to be sent to the following address:*

*University of Ljubljana,  
Faculty of Maritime Studies and Transport  
International Relation Office,  
Pot pomorščakov 4  
SI-6320 Portorož, Slovenia*

### *Learning agreement*

*The Learning Agreement, signed by the home and host institution, should also be submitted together with the application form.*

### *Transcription of Records*

*The Transcript of Records shows which courses were taken, what grades were archived, and when. It will be faxed to the coordinator in charge of the students exchange at the home institution while students will receive an original transcript.*





## USEFUL INFORMATION

- **About Slovenia**

- The Republic of Slovenia lies at the heart of Europe, where the Alps face the Pannonian Plain and the Mediterranean meets the mysterious Karst. To the north there is Austria, Hungary is to the east, Croatia to the south and Italy to the west.

- **Slovenia in Brief**

- Area: 20,273 km<sup>2</sup>
- Population: approximately two million
- Capital: Ljubljana
- Language: Slovene
- Climate: alpine, continental, Mediterranean
- Time zone: Central European Time GMT + 1
- Political system: Parliamentary democracy
- Currency: Euro

- **Relief**

- Four major European geographic regions meet in Slovenia: the Alps, the Dinaric area, the Pannonia plain and the Mediterranean. The coastline is only 46.6 km long but there are 26,000 km of rivers and streams, some 7,500 fresh water springs, including several hundred of first class therapeutic mineral springs. The highest peak is Mt. Triglav (2,864 m). The largest cave is Postojna cave (19.5 km).

- **Weather**



- Slovenia has a temperate climate but the topography creates three individual climates. Most of Slovenia has a continental climate with hot summers and cold winters. The coast and a large part of the Primorska region have a Mediterranean climate with mild winters and warm summers. The average temperature in Slovenia is -2°C in January and 21°C in July. The average rainfall is 1,000 millimeters for the coast, up to 3,500 millimeters for the Alps.

- **National Holidays**

- 1 and 2 January – New Year
- 8 February – Prešeren Day, Slovene Cultural Holiday
- Easter Sunday and Monday

- 27 April – Day of Uprising Against Occupation
- 1 and 2 May – Labor Day
- 25 June – National Day
- 31 October – Reformation Day
- 1 November – All Souls' Day
- 25 December – Christmas
- 26 December – Independence Day

### Important Telephone numbers

Slovene country code: 386

Police: 113

Fire brigade: 112

Emergency first aid: 112

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- ***Shops***
- Working hours:
- Weekdays: 8 a.m. to 8. p.m. (shopping centers: 9 a.m. to 9 p.m.)
- Saturdays: 8 a.m. to 1 p.m. (shopping centers: 9 a.m. to 9 p.m.)
- Sundays and holidays: 8 a.m. to 1 p.m. (shopping centers: 9 a.m. to 3 p.m.)
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- ***Post office***
- Working hours:
- Weekdays: 8 a.m. to 7 p.m.
- Saturday: 8 a.m. to 12 a.m.
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- ***Banks***
- Foreign residents may open euro and foreign currency accounts, and it is possible to send money orders and transfer payment.
- Working hours: depending on each bank.
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- ***Drinking Water***
- The water is safe and potable throughout the country.
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- ***Electricity***
- Current: 220 V, 50 Hz.



# VOCABULARY

## Uporabno

Dobro jutro

Dober dan

Dober večer

Živijo

Hvala

Prosim

Nasvidenje

Dobrodošli

Da

Ne

## Useful phrases

Good morning

Good day

Good evening

Hello

Thank you

Please

Goodbye

Welcome

Yes

No

## Hrana in pijača

Kosilo

Zajtrk

Večerja

Voda

Vino

Kruh

Sadje

Sok

Zelenjava

Mleko

Meso

## Food and drinks

Lunch

Breakfast

Dinner

Water

Wine

Bread

Fruit

Juice

Vegetables

Milk

Meat

## Drugo

Predmet

Izpit

Predavalnica

Knjižnica

Pošta

Lekarna

Bolnica

Vlak

Avtobus

Avtobusna postaja

Stranišče

## Other

Course

Exam

Lecture room

Library

Post office

Pharmacy

Hospital

Train

Bus

Bus station

Toilet